

8:40 Meeting, Friday, 13 July 1973

1. Time in TAS (Clerical Pool) Speeded Up: We have completed a study of the average length of time employees spent in the Temporary Assignment Section in FY 1973 as compared to FY 1972. In FY 1972 the average time spent in TAS was 5.1 weeks. In FY 1973 the average time was 3.8 weeks. This represents an appreciable improvement in our efforts to speed up the clearance and assignment of clerical personnel.

25X1 2. Problem with Upward Mobility Employees: One of our Upward Mobility Group, [] GS-02, has not appeared since Monday at the Civil Service Commission. We have alerted the Office of Security and the Benefits and Services Division. [] is the 25X1 one member of the group who was ill on 5 July, which was EOD date for the group, but she did report on 6 July. She was also on duty the first day, 9 July, at the Civil Service Commission training center. When we learned on Wednesday that she had been out on Tuesday and Wednesday, we attempted through her grandmother and her mother to locate her. We were informed that she has a boyfriend and is probably with him. As of Thursday, 25X1 [] mother is sufficiently concerned that if her daughter isn't located by the end of the day, she may file a missing person's report with the Police Department.

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3. Co-op and Summer Intern Program: Forty-seven co-ops were briefed yesterday morning in their first orientation about the Agency. The feedback has been very positive. [] reported that he was very impressed with the group and with the excellence of their questions.

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[] is the first of this year's Summer Intern class to be offered staff status. He is in [] and hopes to complete his thesis in Slavic Languages by the end of the summer.

4. Bulletin Board Appearance: Representatives of the Fine Arts Commission met with the EAA Coordinator, a representative from OBGI, and a representative from the Headquarters Library to discuss reorganization and ways to improve the appearance of the bulletin board in the North Cafeteria Concourse.

5. Consultants Cancelled: We have just been notified by the O/DCI that the consultant agreements with []

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[] are to be cancelled as of 6 July 1973. Both of these gentlemen performed consultant services for Mr. Schlesinger.

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